



STATE BOARD OF EQUALIZATION
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February 18, 2000

TO COUNTY ASSESSORS:

No. 2000/016

CONTRA COSTA COUNTY
ASSESSMENT PRACTICES SURVEY

Here is the Contra Costa County Assessment Practices Survey Report. The Board of Equalization (BOE) completed this survey in fulfillment of the provisions of sections 15640-15646 of the Government Code. These code sections provide that the BOE shall make surveys in each county and city and county to determine that the practices and procedures used by the county assessor in the valuation of properties are in conformity with all provisions of law.

The assessor was provided a draft of this report and given an opportunity to file a written response to the findings and recommendations contained in the report. This report, the county assessor's response, and the County Property Tax Division's (CPTD) comments regarding the response, constitute the final survey report which is distributed to the Governor, the Attorney General, the State Legislature; and the county's Board of Supervisors, Grand Jury, and Assessment Appeals Board.

Fieldwork for this survey of the Contra Costa County Assessor's Office was conducted by CPTD from February through July 1998. This report does not reflect changes implemented by the assessor after the fieldwork was completed.

The Honorable Gus S. Kramer, the Contra Costa County Assessor, and his staff gave us their complete cooperation during the assessment practices survey. We gratefully acknowledge their patience and good spirit during the interruption of their normal work routine.

We invite your comments and exchanges of information, for we feel that these surveys can only be helpful in a mutually cooperative atmosphere.

Sincerely,

/s/ Richard C. Johnson

Richard C. Johnson
Deputy Director
Property Taxes Department

RCJ:jm